

Study on Social and Emotional Skills (SSES) – Principal Questionnaire

Codebook for public release data:INT_05_PRQ_(2021.04.14)_public.sav

Principal Administrative Metadata

Variable	Variable label	Value Label
FullID_PR	Principal Full ID	<12-digit code>
Username_PR	Principal Username	<6-digit code>
CohortID	Cohort ID	1 - Younger cohort 2 - Older cohort
SiteID	Site numeric code	01 - Ottawa 02 - Houston 03 - Bogota 04 - Manizales 06 - Helsinki 07 - Moscow 08 - Istanbul 09 - Daegu 10 - Sintra 11 – Suzhou
SchID	School ID	<3-digit code>
SampleStatus	Sample Status	s – Sampled school sub1 – First substitute school sub2 – Second substitute school
MultiCohort	School may appear more than one cohort	0 - No 1 - Yes
LANG_PR	Language 3-letter code-principal	CHI - Chinese ENG - English FIN - Finnish FRE - French ITA - Italian KOR - Korean PRT - Portuguese RUS - Russian

Variable	Variable label	Value Label
		SPA - Spanish SWE - Swedish TUR – Turkish
Start_date_PR	Start date (DD-MMM-YYYY)-Principal	
Start_time_PR	Start time (hh:mm)-Principal	
End_date_PR	End date (DD-MMM-YYYY)-Principal	
End_time_PR	End time (hh:mm)-Principal	
Session_LengthPR	Total time spent (minutes)-Principal	999999 - Missing (missing end date)

In Stata (in SPSS):

.d for missing by design (8)

.n for N/A (7)

.o for omitted. (9)

Principal Questionnaire

Variable MS	Variable label	Valid value	Missing value
PRQM00601	Average class size	1 - 15 students or fewer 2 - 16-20 students 3 - 21-25 students 4 - 26-30 students 5 - 31-35 students 6 - 36-40 students 7 - 41-45 students 8 - 46-50 students 9 - More than 50 students 97 - N/A 98 - Missing-by-design 99 - Omitted	97, 98, 99
PRQM00801	Student percent - [heritage language]	1 - Less than 5%	7, 8, 9
PRQM00802	Student percent - special needs	2 - 5-10%	
PRQM00803	Student percent - socioeconomically disadvantaged homes	3 - 11-25% 4 - 26-50%	
PRQM00804	Student percent - immigrant background	5 - More than 50%	
PRQM00805	Student percent - minority religious background	7 - N/A 8 - Missing-by-design 9 - Omitted	
PRQM00901	Time students at school per day	9997 - N/A 9998 - Missing-by-design 9999 - Omitted	9997, 9998, 9999
PRQM01001	Number Teachers - in total	9997 - N/A 9998 - Missing by design 9999 - Omitted	9997, 9998, 9999
PRQM01002	Number Teachers - Teachers [fully certified]		
PRQM01003	Number Teachers - [ISCED Level 6]		
PRQM01004	Number Teachers - [ISCED Level 7]		
PRQM01005	Number Teachers - [ISCED Level 8]		
PRQM01006	Number Teachers - [Site ISCED adaptation_1]		
PRQM01007	Number Teachers - [Site ISCED adaptation_2]		

Variable MS	Variable label	Valid value	Missing value
PRQM01008	Number Teachers - [Site ISCED adaptation_3]		
PRQM01009	Number Teachers - [Site ISCED adaptation_4]		
PRQM01010	Number Teachers - [Site ISCED adaptation_5]		
PRQM01101	School capacity hindered - lack of teaching staff	1 - Not at all 2 - Very little 3 - To some extent 4 - A lot 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM01102	School capacity hindered - inadequate qualified teaching staff		
PRQM01103	School capacity hindered - lack of assisting staff		
PRQM01104	School capacity hindered - inadequate qualified assisting staff		
PRQM01201	Teachers at school - 10 years or more	1 - Less than 10 % 2 - 11-25% 3 - 26-50% 4 - 51-75% 5 - More than 75% 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM01301	Training on social and emotional skills inside school	1 - No 2 - Yes, a short training (few weeks) 3 - Yes, a training lasting in between a month and a year 4 - Yes, an extensive training or a programme lasting more than a year 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM01302	Training on social and emotional skills taken outside school		
PRQM01401	Request to promote the development of students' social and emotional skills	1 - No 2 - Yes 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM01402	Include the development of social and emotional skills as the objective		
PRQM01403	Separate classes specifically to the skill development		

Variable MS	Variable label	Valid value	Missing value
PRQM01404	Special classes specifically at developing these skills		
PRQM01405	By implementing school's disciplinary rules		
PRQM01406	By general school practices		
PRQM01407	By organising extracurricular activities		
PRQM01408	By providing feedback and advice to parents		
PRQM01501	Evaluate students' achievement in social and emotional skills <u>Note:</u> Filter item 1 - skip to PRQM018 2 - skip to PRQM017 3 - answer PRQM016 and PRQM017	1 - No we don't evaluate these skills 2 - Yes, using informal evaluation 3 - Yes, using formal evaluation 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM01601	Evaluation of student achievement - used for internal evaluation of school performance.	1 - No 2 - Yes 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM01602	Evaluation of student achievement - used for external evaluation of school performance.		
PRQM01603	Evaluation of student achievement - used for internal evaluation of your performance.		
PRQM01604	Evaluation of student achievement - used for internal evaluation of teacher performance.		
PRQM01701	Reports/observations - to parents	1 - No 2 - Yes 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM01702	Reports/observations - to you		
PRQM01703	Reports/observations - to higher level administrators		
PRQM01801	Group students - by their performance	1 - Not for any subjects 2 - For some subjects 3 - For all subjects 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM01802	Group students - for disciplinary reasons		
PRQM01803	Group students - by language		
PRQM01804	Group students - by disability condition		
PRQM01805	Group students - by alphabetical order		
PRQM01806	Group students - other		
PRQM01901	School activities - band, orchestra or choir		7, 8, 9
PRQM01902	School activities - play or musical		

Variable MS	Variable label	Valid value	Missing value
PRQM01903	School activities - yearbook, newspaper or magazine	1 - No 2 - Yes 7 - N/A 8 - Missing-by-design 9 - Omitted	
PRQM01904	School activities - volunteering		
PRQM01905	School activities - science club		
PRQM01906	School activities - chess club		
PRQM01907	School activities - club with a focus on computers		
PRQM01908	School activities - art club or art activities		
PRQM01909	School activities - sports team or sports activities		
PRQM02001	Student participations - school activities	1 - Less than 10 % 2 - More than 10% but less than 25% 3 - More than 25% but less than 50% 4 - More than 50% but less than 75% 5 - More than 75% but less than 90% 6 - More than 90% 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM02101	Standardised test - to compare with other schools	1 - No 2 - Yes 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM02102	Standardised test - to guide student learning		
PRQM02103	Standardised test - to inform parents about child progress		
PRQM02104	Standardised test - to decide student retention or promotion		
PRQM02105	Standardised test - to group students for instructional purposes		
PRQM02106	Standardised test - to compare [district or national] performance		
PRQM02107	Standardised test - to monitor the school progress		

Variable MS	Variable label	Valid value	Missing value
PRQM02108	Standardised test - to judge teacher effectiveness		
PRQM02109	Standardised test - to improve instruction or the curriculum		
PRQM02110	Standardised test - to adapt teaching to the student needs		
PRQM02111	Standardised test - to award certificates to students		
PRQM02201	School aims - achievement in academic areas	1 - Strongly disagree 2 - Disagree 3 - Neither agree nor disagree 4 - Agree 5 - Strongly agree 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM02202	School aims - student employability		
PRQM02203	School aims - functioning as good citizens		
PRQM02204	School aims - students' personal well-being		
PRQM02205	School aims - social and emotional skills		
PRQM02301	School's connection with community involvement by students and their families	1 - Community service is a required part of our curriculum 2 - The school organises community service activities 3 - The school supports or encourages community service activities 4 - The school supports or encourages our teachers to help 5 - Parent and student groups on their own are active in such activities 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM02401	Curriculum - techniques to deal with stress	1 - Does not apply to our school 2 - Applies to our school 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM02402	Curriculum - techniques to control tempers		
PRQM02403	Curriculum - techniques to deal with difficult people		
PRQM02404	Expect students - to work out their conflicts		

Variable MS	Variable label	Valid value	Missing value
PRQM02405	Allowed to suspend students with behaviour problems		
PRQM02406	Allowed to expel students with behaviour problems		
PRQM02501	Student learning hindered - truancy	1 - Not all all 2 - Very little 3 - To some extent 4 - A lot 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM02502	Student learning hindered - skipping classes		
PRQM02503	Student learning hindered - arrive late for school		
PRQM02504	Student learning hindered - lacking respect for teachers		
PRQM02505	Student learning hindered - class disruption by students		
PRQM02506	Student learning hindered - use of alcohol or illegal drugs		
PRQM02507	Student learning hindered - intimidate or bully other students		
PRQM02601	Student learning hindered - involvement with minor illegal activity	1 - Not all all 2 - Very little 3 - To some extent 4 - A lot 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM02602	Student learning hindered - involvement with major illegal activity		
PRQM02603	Student learning hindered - lack of encouragement		
PRQM02604	Student learning hindered - poor student-teacher relations		
PRQM02605	Student learning hindered - teach students of varied ability levels within the same class		
PRQM02606	Student learning hindered - teach students of diverse ethnic backgrounds within the same class		
PRQM02607	Student learning hindered - teacher low expectations of students		

Variable MS	Variable label	Valid value	Missing value
PRQM02701	Student learning hindered - teachers not meeting individual students' needs	1 - Not all all 2 - Very little 3 - To some extent 4 - A lot 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM02702	Student learning hindered - teacher absenteeism		
PRQM02703	Student learning hindered - staff resisting change		
PRQM02704	Student learning hindered - teachers being too strict with students		
PRQM02705	Student learning hindered - teachers being late to classes		
PRQM02706	Student learning hindered - teachers not being well prepared for classes		
PRQM02801	Parental expect school higher academic standards	1 - Constant pressure from many parents 2 - Pressure from a minority of parents 3 - Pressure from parents is largely absent 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM02901	Diversity - supporting activities to encourage students	1 - No 2 - Yes 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM02902	Diversity - organising multicultural events		
PRQM02903	Diversity - teaching students		
PRQM02904	Diversity - adopting teaching and learning practices		
PRQM03001	Admit students - student academic performance	1 - Never 2 - Sometimes 3 - Always 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
PRQM03002	Admit students - feeder school recommendations		
PRQM03003	Admit students - student in a special programme		
PRQM03004	Admit students - student has unusual talents or is very advance in academic area		

Variable MS	Variable label	Valid value	Missing value
PRQM03005	Admit students - preference to family members of students		
PRQM03006	Admit students - residence in a particular area		
PRQM03101	Percent of teaching staff attending professional development programme	9997 - N/A 9998 - Missing-by-design 9999 - Omitted	9997, 9998, 9999
PRQM03201	Satisfaction with terms of principal [contract/employment]	1 - Very satisfied 2 - Somewhat satisfied 3 - Neutral, neither satisfied nor dissatisfied 4 - Somewhat dissatisfied 5 - Very dissatisfied 7 - N/A 8 - Missing-by-design 9 - Omitted	7, 8, 9
WT2019_PR	Principal (School) Weight		
PR_PROMSSES	Promotion of social and emotional skills		99
PR_STUBEHA	School climate - students' disruptive behaviours		99
PR_TEABEHA	School climate - teachers' disruptive behaviours		99